



THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-3010



MAY 14 1997

MEMORANDUM FOR SERVICE ACQUISITION EXECUTIVES
COMMANDER IN CHIEF, SPECIAL OPERATIONS COMMAND
DIRECTORS OF DEFENSE AGENCIES

SUBJECT: Past Performance Integrated Product Team

On February 20, 1997, an Integrated Product Team (IPT) representing the components was formed to develop a uniform management approach to the collection and use of past performance information (PPI) in source selection. This team, together with ten working IPTs, has successfully defined the initial Department of Defense (DoD) business sectors, and the specific past performance elements appropriate for those sectors.

Our next step is to develop a detailed management implementation plan, including milestones and measures of effectiveness, that will be completed by June 30, 1997. To develop this plan, our past performance IPT will work to develop a common set of past performance element definitions across the business sectors, resolve dollar threshold recommendations and recommend a rating structure for DoD. The past performance IPT will also review the automation tools and recommend automated solutions/approaches for those business sectors where it is determined to be cost effective. We agreed that automation is essential to successful implementation of our plan for uniformity and sharing. The team will also address any other required actions including policy and procedure changes for future implementation.

Through the IPT we have made significant progress toward our goal of uniformity of PPI within business sectors that will help to ensure fair and equitable treatment of all contractors. I appreciate your commitment to this effort given increasing competition for declining resources. This is a significant effort, critical to implementing an efficient process for obtaining best value goods and services for our procurement dollar.

Paul G. Kaminski